中國香港汽車會
HONG KONG, CHINA AUTOMOBILE ASSOCIATION
Est. 1918

MEMBER OF FIA

FIM

Date : 2 NOV 2026

Recruitment of Chief Operating Officer

Position: Chief Operating Officer (COO)
Location: Hong Kong
Employment Type: Full-time, Permanent

About Us

We are the official non-governmental governing body and association dedicated to the development, safety, and promotion of motorsports and sustainable mobility in Hong Kong. As an active member of international sporting federations, we regulate domestic events, nurture grass-root racing talent, and champion road safety initiatives. We are now seeking a dynamic, strategic Chief Operating Officer to accelerate our growth, bridge corporate partnerships, and drive the future of motorsports in the region.

The appointee will support the Board of Directors in steering the operations & administrative activities to deliver Directors' strategic goals, in compliance with institutional timelines, funding constraints and relevant regulatory requirements. The role holds overall accountability for the delivery of projects and for overseeing the association administrative operations.

Specific Responsibilities

a. oversee and ensure seamless day-to-day operations of the administration office and vehicle repair workshop;

b. develop, oversee and track progress against objectives; formulate budget proposals, implement expenditure controls within approved budget plan; execute the strategic plan;

c. enable effective delivery of assigned projects; plan and schedule project activities aligned with Board of Directors' objectives and funding boundaries; ensure planning, execution and governance of projects and events;

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d. identify operational improvement opportunities; design and implement evaluation frameworks; analyse performance outcomes and initiate or recommend appropriate remedial and enhancement actions;

e. liaise with external stakeholders including industry collaborators, local and international academia; act as the point-of-contact and maintain responsive communications with government bodies;

f. prepare, review and deliberate a range of formal reports, including the Annual and Progress Reports;

g. support the development of funding proposals for new projects;

h. perform any other duties as assigned by the Board of Directors.

Qualifications

a. a recognised degree in an Management or Engineering-related discipline, preferably with a higher degree;

b. a minimum of fifteen years of relevant managerial experience, of which at least ten years must be held in management or key senior roles within automobile service industry or motorsports institutes;

c. strong business acumen and proven innovative capability to address evolving operational and research-related challenges;

d. excellent interpersonal and communication skills to interact with researchers, industry collaborators and senior business stakeholders;

e. demonstrated good team management and organization skills to lead and collaborate with dynamic teams; and

f. excellent command of both written and spoken English and Chinese.

What We Offer

- A competitive executive remuneration package tailored to motorsports administration standards, featuring a performance-related bonus component.
- Comprehensive global health, wellness, and executive benefits.
- The unique privilege of shaping the official legacy, culture, and future of motorsports in Hong Kong and the wider region.

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How to Apply

Interested leaders are invited to submit their comprehensive CV, and expected salary to hr@hkaa.com.hk no later than Friday 20th November 2026. All applications will be handled with the highest level of discretion and strict confidentiality.

We are an equal opportunity employer celebrating diversity and inclusion in sports. Only shortlisted candidates will be contacted.

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