



Date: 17 August 2026

NOTICE

AMENDMENT OF ONLINE APPLICATION POLICY

Dear Members

Please be advised that Hong Kong, China Automobile Association have revised the online application policy in order to enhance our membership service with immediate effect.

1. Submission Method and Venue

All applications forms can be downloaded online but, must be submitted by email or post at:

Location : Marsh Road, Wanchai Reclamation, Hong Kong

2. Mandatory Document Requirements

To ensure your application is processed without delay, applicants must present and submit the following documents upon application:

- a) Duly Signed Application Form (Please make sure all required field is filled).
- b) Hong Kong Identity Card (HKID), Address Proof & Payment Receipt:
 - For Personal Applications : A clear photocopy of the applicant's HKID is accepted.
 - Address Proof : A valid residential address proof issued within the last 3 months (e.g. electricity bill, water bill, bank statement, or government correspondence). Physical or soft copy is required.
 - Payment Receipt : Proof of the required application fee payment paid by the applicant. Such as crossed cheque record, bank transfer receipt, or receipt from designated convenience stores/payment kiosks. Physical or soft copy is required.

For applications submit by email, please forward requested documents to membership@hkaa.com.hk.

3. Processing Time and Inquiries

- Processing Time : Please allow an estimated 3 to 4 weeks for processing applications submitted via email or by post.
- Enquiries : Should you have any questions or require assistance regarding your submission, please contact our hotline at 3583 3638 or email us at general@hkaa.com.hk.

Admission to membership shall be at the discretion of the HKAA and shall be decided in such manner as may be described form time to time.

For any inquiries, please contact our Membership Department at 3583 3638.

Sincerely

Hong Kong, China Automobile Association

Marsh Road, Wanchai Reclamation, Hong Kong

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